

**FACT Empowerment Board**  
**Minutes**  
**Wednesday April 23, 2008**  
**4:00**  
**Greenfield Library Meeting Room**  
**Greenfield, Iowa 50849**

**Attendance**

Board members present, Cindy Moss, Clifford Sheriff, Maureen Lonsdale, Mike Cass, Wilma Perrin Naber, Jane Shantz, Catherine Howe, Diane McCall and Jane Ernst. Board members not present were, Tracey Dormady.

Others present, Debra Schrader, Deb Hall, Tracey Mavis, Scott Thomas, Deb Hall, Lisa Cook, and Victoria Brammer.

**Agenda**

Jane moved to approve the agenda adding board member resignation. Wilma seconded. Motion carried.

**Minutes**

Jane Shantz moved to approve the minutes with noted corrections. Mike second. Motion carried.

**Board Chairperson**

Maureen moved to accept Diane McCall's resignation as board chairperson. Jane Ernst seconded. Motion carried.

Mike moved to elect Catherine Howe as chairperson. Cindy seconded. Motion carried.

**Member Resignation**

Mike moved to accept Tracey Dormady's board member resignation. Clifford seconded. Motion carried.

Deb Schrader noted there the human service position and a faith position open on the board.

**Board Structure**

Deb Schrader updated the board from the recent coordinator training on best practices regarding structure for board meetings. It was noted no changes will be made at this time. Deb will bring name tags to the next meeting to identify those that are not board members.

**Professional Development Collaboration**

Deb Schrader and Maureen updated the board regarding professional development for preschools and child care centers. Several meetings with surrounding empowerment areas are currently underway to address needs, the quality rating system as an indicator, and moving toward building an early childhood institute concept that would accommodate needs the third Friday of each month for preschool staff. There will be more information available as planning continues.

**State Empowerment Board**

Deb updated the board regarding the hosting of the state empowerment board. Wilma, Maureen, Cath, and Brenda – retired board chairperson – will assist in providing an overview of what it's like to be on a local empowerment board at the Reception May 15<sup>th</sup>. Wilma and Cath will attend on Friday for the state board meeting presentation. The costs will be approximately \$600 to host the state board. Placemats are being made by local preschools to be utilized for the meetings.

**Contractor Budgets**

Carryover and anticipated unexpended funds from contractors were discussed.

Maureen moved to amend the Adair County Home Care Great Starts contract to add an additional \$2,500. Diane seconded. Motion carried.

Mike moved to amend the South Central Youth and Family Services Family Rewards contract to add an additional \$2,000. Wilma seconded. Motion carried.

**Preschool Standards**

The board reviewed a letter from Adair-Casey preschool requesting to utilize the QPPS external review process rather than the ECERS external review process. Deb Hall explained the quality standards and rational.

Wilma moved and Jane Ernst seconded that in order for preschools to receive empowerment support that the following conditions are to be met:

\*all voluntary preschool programs will have the option to choose between QPPS, Head Start, or NAEYC standards

\*all other preschools are able to choose between ECERS, QPPS, Head Start or NAEYC standards

\*and that all preschools regardless of being a voluntary or private preschool are required to participate in the quality rating system.

Motion carried.

**Voluntary 4 Year Old Preschool Letters of Support**

Deb Schrader disseminated an overview of the voluntary 4 year old preschool grant, and three requests for letters of support.

Jane Ernst moved to approve a letter of support for the voluntary 4 year old preschool grant opportunity for West Central Valley School District. Mike seconded. Motion carried.

Wilma moved to approve a letter of support for the voluntary 4 year old preschool grant opportunity for the Orient-Macksburg School District. Mike seconded. Motion carried.

Mike moved to approve a letter of support for the voluntary 4 year old preschool grant opportunity for the Nodaway Valley School district. Clifford seconded. Motion carried.

**Payment Vouchers**

Mike moved to approve the payment vouchers for March and April. Jane seconded. Motion carried.

March vouchers are as follows

Payment vouchers were reviewed by the finance committee prior to the meeting. Mike moved to approve the March and April 2008 vouchers. Jane Ernst seconded. The following vouchers were presented for April services, Adair County Home Care for Great Starts \$257.16, Debra Schrader for service coordination \$1,577.16, and Adair County Home Care for Buckle Up Right \$302.87, Adair County Extension for Early Childhood Education \$6,494.93, Adair County Extension for Growing Strong Families \$6,329.98, South Central Youth and Family Services for Family Rewards \$3,318.57, and Matura for child care provider project \$126.45 for a grand total of \$18,707.12. March vouchers-Adair County Home Care for Great Starts \$1,075.71, Debra Schrader for service coordination \$1,517.76, and Adair County Home Care for Buckle Up Right \$201.26, Adair County Extension for Early Childhood Education \$5,784.88, Adair County Extension for Growing Strong Families \$4,490.10, South Central Youth and Family Services for Family Rewards \$4,382.93, Adair County Extension for Basic Needs project \$144.43, and Matura for child care provider project \$121.48 for a grand total of \$17,718.55.

**Empowerment 101**

Sections of the Iowa code were reviewed.

**Next meeting**

Diane move to adjourn the meeting at 5:50. Wilma seconded. Motion carried. Next meeting is May 28, 2008 at 4:00.

Respectfully submitted by Debra Schrader, Empowerment Director